



Saskatoon Airport

AIRPORT AMBASSADOR – VOLUNTEER PROGRAM

Work Term: on-going

Typical Duties:

The Saskatoon Airport Ambassador Program is a volunteer program, and in a city where volunteerism runs rampant, Skyxe's Airport Ambassadors are the best-of-the-best. Always armed with a friendly smile, as an ambassador you should be able to answer questions, help passengers navigate the airport, and offer assistance as required.

Saskatoon Airport Ambassadors formally report to the Ambassador Coordinator. The majority of the volunteer work will be performed indoors, and will require mild physical labour.

Hours of work vary with regular daily shifts including: 8:00am-12:00pm; 12:00pm-4:00pm; 4:00pm-8:00pm; and 8:00pm-11:00pm. There is also a spare program that requires a minimum of 3 monthly shifts of 4 hours per shift, with flexibility to accommodate to changing shifts that need to be covered.

Skills, Abilities & Qualifications:

Ideal candidates able to commit to shifts as required.

In addition, the following are the duties and minimum expectations for Saskatoon Airport Ambassadors:

- To develop a good image of the airport, the city and community;
- Proactively meet and greet passengers and visitors with a welcome and a smile;
- To assist passengers and visitors by directing them to the correct personnel, concourses, airlines and amenities;
- To be Airport Ambassadors by carrying out the goals and mission of the Saskatoon Airport Authority;
- To maintain a superior level of customer service;
- To answer questions and provide information about Saskatoon and area;
- To assist travellers with special needs;
- To advise airport management of problem areas (cleaning, malfunctioning doors, etc.);
- To build trusting relationships among the team and other Skyxe community partners;
- To assist with queuing lines to ensure smooth and orderly flow of passengers; and
- To assist the Airlines with boarding and deplaning passengers as required.

Condition of Volunteering:

Ambassadors must be able to obtain a Restricted Area Identification Card (RAIC) following a security clearance from Transport Canada. Skyxe will administer Ambassador volunteer RAIC applications through the Pass Office. One of the requirements to obtain this card is that you must be a Canadian Citizen or Permanent Resident.

HOW TO APPLY

Like what you see and think you have what it takes to join the Skyxe Team

Qualified Candidates are asked to forward applications to

Gloria Suchar,
Ambassador Coordinator

Suite 1
2625 Airport Drive
Saskatoon, SK, Canada
S7L 7L1

E: gsuchar@gmail.com
W: www.skyxe.ca

We thank all applicants for their interest, but only those selected for an interview will be contacted.